

**MINUTES OF THE REGULAR MEETING
ZEARING CITY COUNCIL
ZEARING, IOWA
September 13, 2021**

7:00 PM Mayor Reed called the meeting to order and roll call was taken; Present: Tisdale, Skinner, Perisho, Obrecht and Murrell.

Tisdale motioned to approve the agenda. Murrell seconded the motion. Motion carried.

After discussion of the previous month's meeting minutes, Tisdale motioned to reword the Open Forum minutes to the following: Jerry Murrell reminded the Council of his previous attendance to a meeting expressing his concern about the enforcement of the ATV/UTV Ordinance. Council was in agreement about the Ordinance needing to be followed. Murrell seconded the motion. Motion carried.

Murrell motioned to pay the claims from August 10, 2021 to September 13, 2021. Obrecht seconded the motion. Motion carried.

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ABSOLUTE PIPE, LLC	SEWER TELEVISIONING	25,577.74
AG SOURCE LABORATORIES	LAB WORK	187
ALLIANT ENERGY	ELECTRIC	2,999.27
AMES TRIBUNE	NEWSPAPER	125
BOLTEN & MENK	PEARL ST. ENGINEERING	7,239.00
BRIAN'S COLLISION CLINIC	REPAIRS	758.24
CAPITAL CITY EQUIPMENT	RENTAL	80
CARDMEMBER SERVICE	SUPPLIES	4,924.93
ZEARING, CITY OF	ADDL HEALTH DED	97.26
GANNETT	PUBLICATIONS	347.16
GARRETT CARYL	STUMP GRINDING	500
HALL BACKHOE & TRENCHING	JETTING/CURB STOP REPLACEMENT	5,611.00
INTERNAL REVENUE SERVICES	FED/FICA TAXES	2,199.30
IOWA REGIONAL UTILITIES ASSOC	WATER PURCHASE	2,982.45
IOWA STATE UNIVERSITY	RADIO FEES	3,461.12
I P E R S COLLECTIONS	IPERS	1,183.69
BAILEY SERVICE, LLC	GARBAGE SERVICE	5,315.00
KAREN DAVIS	CELL REIMBURSEMENT	50
KEY COOPERATIVE	SUPPLIES	91.91
MARCO	COPIER	261.41
MARLIN BEARD	SOUTH PARK BUILDING	6,000.00
MENARDS - AMES	SUPPLIES	562.26
MINERVA VALLEY TELEPHONE	TELEPHONE	310.29
NESSA, INC.	PARTS	307.8
PETERSON CONTRACTORS, INC	BRIDGE PAYMENT #1	201,908.23
STAPLES	SUPPLIES	230.91
STAR EQUIPMENT	PARTS	79.6
STORY COUNTY TREASURER	PROPERTY TAXES	5,650.00

SUPERIOR WELDING SUPPLY	SUPPLIES	90
TIM ADAMS	REIMBURSEMENT	73
TOYNE, INC.	REPAIRS	315.15
TURNER SERVICE	WATER VALVE EXERCISE	604
US BANK	COPIER	781.83
WELLMARK BC/BS	HEALTH INSURANCE	1,778.75
WILLIAM BLACK	CELL REIMBURSEMENT	50
Accounts Payable Total		282,733.30
Payroll Checks		10,895.89
***** REPORT TOTAL *****		293,629.19
GENERAL		249,397.58
EMPLOYEE BENEFIT		1,778.75
WATER		8,422.00
SEWER		34,030.86
TOTAL FUNDS		293,629.19

Sheriff's Report –Car break-ins are continuing to happen in some communities. Please lock your vehicles. Deputy was notified of the upcoming cross-country meeting Thursday afternoon at Dakins Lake.

Open Forum – Richard Schnormeier brought forward concerns that the sidewalk that is to be installed at 108 N. Center does not have a proper building permit. Schnormeier suggested a new permit be applied for. Mayor Reed will address the situation with the property owner tomorrow. Schnormeier also commented about the tree planting that there should be better communication between the Park Board and Bill. Bill is meeting with Luke Gran about the tree planting and positioning. Nicole Jefferies offered additional comments about the grant and how things were supposed to be done. Discussion resulted in trying to get the different parties together and have them work together on a planting solution moving forward.

PJ McBride commented on the negativity in town and hope people seek the truth. Don't edit or censor public comments.

NB: Obrecht requested to go into closed session pursuant Iowa Code 21.5 (c.) & (i.). Murrell seconded the motion at 7:32pm. Motion carried. Murrell motioned to come out of closed session at 7:47pm. Tisdale seconded the motion.

Tisdale motioned to approve the appointment of Amanda Breer to the Library Board. Murrell seconded the motion. Motion carried.

Tisdale motioned to have a Public Hearing at the next meeting to Rezone Lots 1-4 on the corner of E. Grant St. and S. Pearl St. Perisho seconded the motion. Motion carried.

Discussion of the Procurement Policy was reviewed. Tisdale suggested that the dollar amount be lowered to \$500 for purchases. Lengthy discussion followed about how to adjust or comply for all departments of the city. It was requested to notify or approach the City Council with purchases of tools or equipment in the future.

Received an estimate to seed the empty lot on the corner of Main St. and Center. After reviewing the cost estimate, the seeding could be taken care of within the city.

Economic Development, Steele Harter, will be visiting the community on September 15th at 5 pm. He will tour the community and try to utilize his knowledge to help with development ideas. We will need to look for a hairstylist as Nina Kjarland will be retiring in November. Funds are available for the Story County Housing Trust Fund. It's an income-based program, that we want to re-introduce to the community with the newsletter and talk to the churches or schools if there are people who may be able to use the program.

The Library Board will be providing a list of building improvements and maintenance items that they would like to see completed. Discussed the purchase of a dehumidifier for the EMS bay to help reduce the odor and moisture.

Clinic Maintenance items were discussed. Painting the exterior and the signage would be something Hansen Family Hospital would provide. Additional bid will be collected for the painting.

Notes from Employee Review: Bill Black, Start Date: 12-8-2021; Water Distribution Certification – should have in 2 weeks; Wastewater (Lagoon) Certification – Certification Class in October; (.50 cent wage increase per each of the above when certification is obtained); Street sign project – getting close to being completed; Communication has improved between Mayor and Council. Improve communication for when leaving town during workday (message Mayor or Karen)

Continue to improve communication with Clerk. Snow removal – keep working to improve. Last winter was first time. Summer Helpers – good feedback from summer help for Bill working with them. Continue to work down priority list of projects. Good job on being able to answer to entire council and mayor. Suggested that tasks or requests for Bill are brought to Mayor then communicated with Bill. Bring equipment purchase requests to Council before larger purchases are made. Ok to buy consumable products but tooling or equipment purchase requests should be brought to Mayor or Council meeting. Mayor gave overall rating as a B. Keep up the good work.

OB: Delinquent water bills: 6 will be sent out.

Planning and Zoning: 2 Decks and Garage.

Superintendent's Report: Met with Matt Boeke in Nevada to map current utility map. Add layers to the map for the different repairs that need to be made. DNR reports are done. Working on improving the chlorine levels Jerry Peck approached about tying into the city storm sewers.

Clerk Report – Working on all regular duties. Working on the AFR, SFR, BLS, Quarterly reports and Institute Course are coming up.

Mayor Report – Completed his report through the meeting.

Council Member Reports-Cross Country meet on Thursday at Dakins Lake. Meeting with Steele Harter on Thursday at 5pm.

Obrecht motioned at 9:19 pm to going to Closed session for employee reviews Pursuant to Iowa Code Chapter 21.5, (i.). Murrell seconded the motion. Motion carried.

Skinner motioned to return to Open session at 9:59 pm. Perisho seconded the motion. Motion carried.

Tisdale motioned for \$1.00 raise. Perisho seconded the motion. Ayes: 4; Nay: Obrecht. Motion carried.

Next regular meeting will be on October 11, 2021 at 7:00 PM at City Hall.

Murrell motioned at 10:09 PM to adjourn meeting. Tisdale seconded the motion. Motion carried.

Tim Reed, Mayor of Zearing, Iowa
Attested:

Karen Davis, City Clerk of Zearing, Iowa