

**MINUTES OF THE REGULAR MEETING
ZEARING CITY COUNCIL
ZEARING, IOWA
October 14, 2019**

7:00 PM Mayor Herr called the meeting to order and roll call was taken; Present: Skinner, Perisho, Murrell, Tisdale and Koester.

Murrell motioned to approve the agenda. Tisdale seconded the motion. Ayes, 5; Nays, 0. Motion carried.

Skinner motioned to approve minutes from September 9, 2019 Meeting. Tisdale seconded the motion. Ayes, 5; Nays, 0. Motion carried.

Perisho motioned to pay the claims from September 9, 2019 to October 14, 2019. Murrell seconded the motion. Ayes, 5; Nays, 0. Motion carried.

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
1 STOP AUTO PARTS	SUPPLIES	15.5
AG SOURCE LABORATORIES	LAB WORK	44
ALLIANT ENERGY	ELECTRICITY	2,764.85
BARCO MUNICIPAL PRODUCTS INC.	HYDRANT MARKERS	231.52
BELOW FARM & AUTO RESTORATION	WATER TANKER REPAIRS	2,249.00
BOUND TREE MEDICAL, LLC.	PUBLIC SAFETY	92.07
CARDMEMBER SERVICE	SUPPLIES	574.29
CHILD SUPPORT COLLECTION SERVI	CHILD SUPPORT	858.45
ZEARING, CITY OF	ADDL HEALTH DED	145.62
COCHRAN HTG & CLG	108 E MAIN HVAC	8,940.00
CONTINENTAL RESEARCH CORP.	LAGOON SUPPLIES	1,038.16
DDM ELECTRIC INC.	108 E MAIN WIRING AND PANELS	7,126.33
DES MOINES REGISTER	NEWSPAPER SUBSCRIPTION	28.69
FOLLETT SOFTWARE CO.	SOFTWARE PROGRAM	1,042.50
GATEHOUSE -DB IOWA HOLDINGS	PUBLICATIONS	301.21
HALL BACKHOE & TRENCHING	LAGOON TREE REMOVAL	10,891.74
HELGELAND CARPENTRY	108 E MAIN DRYWALLING	6,900.00
HETZLER & RHODES CONCRETE	112 W MAIN CONCRETE	5,341.25
HOKEL MACHINE SUPPLY	SUPPLIES	32.91
INNOVATIVE AG SERVICES	SUPPLIES	8.9
INTERNAL REVENUE SERVICES	FED/FICA TAXES	1,736.98
IOWA CODIFICATION	DOWN PAYMENT - RECODIFICATION	1,000.00
IOWA REGIONAL UTILITIES ASSOC	WATER PURCHASE	2,990.52
I P E R S COLLECTIONS	IPERS	1,164.74
BAILEY SERVICE, LLC	GARBAGE SERVICE	5,838.72
KAREN DAVIS	CELL REIMBURSEMENT	50
KEY COOPERATIVE	SUPPLIES	149.76
KYLE CHITTY	CELL REIMBURSEMENT	50
LOWE'S COMPANIES, INC	108 E MAIN APPLIANCES	3,975.18

MARCO	COPIER	462.25
MARTIN HERR	108 E MAIN PLUMBING	1,923.96
MENARDS	108 E MAIN SUPPLIES	516.12
MENARDS - AMES	SUPPLIES	638.84
MINERVA VALLEY TELEPHONE	TELEPHONE	300.97
MUNICIPAL SUPPLY INC.	SUPPLIES	1,195.50
NESSA SPRAYER SUPPLY	SUPPLIES	51.07
NORSEMEN ELECTRIC CO.	108 E MAIN ELECTRICAL WORK	10,102.33
PENWORTHY/MEDIA SOURCE	BOOKS	191.48
PORTABLE PROS	PORT-A-POTTY	85
R.L. GOOD OIL CO.	FUEL	356.49
SALLY LARSEN	CONFERENCE REIMBURSEMENT	25
STAPLES	SUPPLIES	176.14
STORY COUNTY TREASURER	LAW ENFORCEMENT CONTRACT	8,415.26
THE ELEMENT GROUP	108 E MAIN FINAL INSPECTION	1,425.00
TREASURER- STATE OF IOWA	STATE TAX	888
VAN WALL EQUIPMENT	JD 3520 REPAIRS	1,877.05
WELLMARK BC/BS	HEALTH INSURANCE	2,126.77
***** REPORT TOTAL *****		96,340.12

Sheriff's Report by Deputy Lentz was given. 102 E. Main is quieter. There were 2 dog bites reported in town.

NESCO Medical Board representatives attended the meeting. The Clinic is doing well. There were questions as to the separation of funds between the NESCO Board Acct and the City's Medical Savings account. Physical Therapy is being considered and the possibility of renting a space in 108 E Main maybe possible. Money maybe available to begin the business. NESCO funds and donation funds will remain separate for transparency. The topic will be reviewed during the November meeting.

Fire Chief Mike Price explained the future expenses for the new radios that will be required by July 2020. Story County is planning to provide pagers but the radios costs will need to be paid for by departments. EMS may need 8 radios as well. Fundraisers will need to be used to help support the costs. The discussion will be tabled until the November meeting to learn the results of some of the grants that have been applied for at this time.

Resolution #1014-2019 to Approve the SFR. Koester motioned to approve. Tisdale seconded the motion. Roll Call vote was taken: Ayes: Skinner, Perisho, Murrell, Tisdale and Koester, Nays: none. Motion carried.

Tisdale motioned to approve the estimate from Manatt's for Street repairs from the water main breaks last winter season. Perisho seconded the motion. Ayes, 5, Nays,0. Motion Carried.

Creation of a sidewalk improvement plan were discussed. The plan could start with the main streets in town to improve accessibility. Possible grant funding, replacement incentives and phases to the project were discussed. Skinner will work on a plan to present next month.

Tisdale motioned to approve the purchase of a laptop computer for the City Superintendent instead of the previously approved desktop. Murrell seconded the motion. Ayes, 5, Nays,0. Motion Carried.

City Website Improvement plan was discussed. Koester and Skinner will work on a plan to see what changes can be made.

The purchase of 102 E Main was tabled as the owner of the lot was not interested in selling at this time.

Perisho motioned to approve Resolution #10142-2019 to place a lien on a delinquent water bill. Skinner seconded the motion. Roll Call vote was taken: Ayes: Skinner, Perisho, Murrell, Tisdale and Koester, Nays: none. Motion carried.

The Council reviewed the offer to purchase from J. Peck. There is not any interest to purchase at this time.

Tisdale motioned to approve the Tax abatement application from J. Peck for 402 N Elm St. Murrell seconded the motion. Ayes, 5, Nays,0. Motion Carried.

Old Business: Delinquent water bills. 6 letters will be sent out this month. A large water bill was presented to the Council to determine how the bill should be handled. A one-time forgiveness of 25% percent was agreed upon.

Tiny House Project and Street Light Poles have no update.

108 E Main – Rental agreement and rent amount were discussed. Tisdale motioned to set apartment rent at \$500 per month. Murrell seconded the motion. Ayes,2, Nays,2. Motion defeated. Perisho motioned to set amount at \$675 per month. Motion died due to a lack of a second. Koester motioned to set the rate at \$625 per month. Perisho second the motion. Ayes, 2, Nays,3. Motion defeated. After discussion it was agreed to table to topic to the November meeting.

Apartments should be ready to rent on November 1. Details that need to be included in the lease are being discussed. Such as parking, pets, maintenance, snow removal, etc.

Planning & Zoning – Tisdale motioned to approve all building permits as they were presented. Scott Perisho – 309 E Main – Garage; John Fletcher – 502 North St – Fence; Harold Morgan – 220 N Olive – Fence; Ginger West – 607 S Center – Fence. Perisho seconded the motion. Ayes, 5, Nays,0. Motion Carried.

Superintendent report: none.

Clerk Report – Have been working on reports, assisting with grants and will be attending a meeting about water financing.

Mayor Report – Grant for the Fire Department has been submitted. Waiting for word on the Pearl Street Bridge. Nov. 5th is election date, Go Vote!

Council Reports – Skinner reported that the CN School District has been asked to host the IA Conference Cross Country Meeting, there will be 14 schools attending! The Ice Fishing Derby date has been set for February 15th, 2020.

Next Regular City Council will be held on Tuesday, November 12, 2019 at 7 PM, due to Veteran's Day.

Koester motioned at 9:24 PM to adjourn meeting. Murrell seconded the motion. Ayes, 5; Nays 0. Motion carried.

Martin Herr, Mayor of Zearing

Attested:

Karen Davis, City Clerk of Zearing, Iowa