

**MINUTES OF THE REGULAR MEETING  
ZEARING CITY COUNCIL  
ZEARING, IOWA  
November 12, 2019**

7:00 PM Mayor Herr called the meeting to order and roll call was taken; Present: Koester, Tisdale, Murrell, Perisho and Skinner.

Tisdale motioned to approve the agenda. Perisho seconded the motion. Ayes, 5; Nays, 0. Motion carried.

Skinner motioned to approve minutes from October 14, 2019 Meeting. Koester seconded the motion. Ayes, 5; Nays, 0. Motion carried.

Tisdale motioned to pay the claims from October 14, 2019 to November 12, 2019. Skinner seconded the motion. Ayes, 5; Nays, 0. Motion carried.

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
1 STOP AUTO PARTS	REPAIRS	25
AG SOURCE LABORATORIES	LAB WORK	203.25
ALLIANT ENERGY	ELECTRICITY	2,666.68
BARCO MUNICIPAL PRODUCTS INC.	SUPPLIES	452.55
CAPITAL CITY EQUIPMENT	SKID LOADER SERVICE/REPAIRS	1,042.61
CARDMEMBER SERVICE	SUPPLIES	1,503.46
CHILD SUPPORT COLLECTION SERVI	CHILD SUPPORT	572.3
AMES, CITY OF	LANDFILL FEES	2,908.50
ZEARING, CITY OF	ADDL HEALTH DED	97.08
CONLEY'S TRUCKING	108 E MAIN ROCK	415.15
CUMMINS CENTRAL POWER, LLC	SERVICE/REPAIRS	1,542.84
DUNLAP, JACKIE	SUPPLIES	210.92
ELECTRONIC ENGINEERING	PUBLIC SAFETY	3,559.84
FIRE SERVICE TRAINING BUREAU	TRAINING	100
GWORKS	LICENSE FEE	2,170.48
HALL BACKHOE & TRENCHING	STORM SEWER REPAIRS	1,216.24
HELGELAND CARPENTRY	108 E MAIN COMMERCIAL UNITS	7,920.00
INNOVATIVE AG SERVICES	108 E MAIN - SUPPLIES	414.41
IMWCA	INSURANCE	261
INTERNAL REVENUE SERVICES	FED/FICA TAX	1,812.34
IOWA REGIONAL UTILITIES ASSOC	WATER PURCHASE	2,984.04
I P E R S COLLECTIONS	IPERS	1,162.70
BAILEY SERVICE, LLC	GARBAGE SERVICE	4,657.00
JOHNSON SALES & SERVICE	SUPPLIES	9.25
KAREN DAVIS	MILEAGE	108
KATHY HERR	SUPPLIES	38.69
KEY COOPERATIVE	SUPPLIES	2.47
KYLE CHITTY	CELL REIMBURSEMENT	50
MANATT'S INC.	STREET REPAIRS	13,945.50

MENARDS	108 E MAIN SUPPLIES	1,324.72
MICHAEL FREDERICK	BOOK	24
MINERVA VALLEY TELEPHONE	TELEPHONE	371.79
MUNICIPAL SUPPLY INC.	SOFTWARE SUPPORT	1,975.00
NEVADA HARDWARE	SUPPLIES	44.47
NORSEMEN ELECTRIC CO.	108 E MAIN APARTMENTS	7,731.38
NORTHSTAR FISH HATCHERY	DAKINS LAKE FISH	1,000.00
OLYMPIA BOOK CORP.	BOOKS	211.11
PORTABLE PROS	PORTAPOTTY	85
STAPLES	SUPPLIES	170.94
STOREY KENWORTHY/MATT PARROTT	CHECKS	319
STORY CO GENEALOGICAL SOC	MEMBERSHIP	20
US BANK	COPIER	380.68
VAN WALL EQUIPMENT	REPAIRS	586.72
TOTAL ACCOUNTS PAYABLE		66,297.11
PAYROLL CHECKS		5,531.73
**** PAID TOTAL ****		71,828.84
**** REPORT TOTAL ****		71,828.84

Sheriff's Report by Deputy Lentz was given. Quiet month. County wide activity has been down.

During Open Forum, PJ McBride, curator of the Zearing Heritage Room, shared that they are members of the Genealogical Society and will be joining the Story County Historical Alliance with the Council's blessing. They would be eligible for funding to support the Heritage Room. They are also looking for interest in members as well as fundraising ideas.

New Business: Mike Cox from Story County Conservation provided an update on the Praeri Rail Trail project. The wet weather has delayed the completion of the project but it will be completed in the Spring. The Cabin at Dakins Lake was discussed as well. The funding didn't match the vision. The engineer costs came in extremely high. The project is on hold for now to re-evaluate the cabin size, features and the funding that is available. Mr. Cox was asked about the possibility to remove some of the weeds around the lake to improve fishing locations. Cox expressed his appreciation for the community support the projects in Zearing.

Skinner motioned to approve the estimate for the Pick-up repairs after contacting the insurance company. Tisdale seconded the motion. Ayes, 5; Nays, 0. Motion carried.

Discussion for the lease and rent amount for the apartments at 108 E Main continued. All agreed the lease needs to include no pets, no smoking, renter's insurance and a deposit equal to one month's rent. Perisho motioned to set the rent amount at \$650. Koester seconded the motion. Ayes, 2; Nays, 3. Motion failed. Tisdale motioned to set rent at \$500. Murrell seconded the motion. Ayes, 3; Nays, 2. Motion carried. As 108 E Main nears completion the Council was asked to consider sale prices for the building and bring those ideas to next month's meeting. An independent appraisal will be done as well.

Codification was discussed. It was agreed to meet a couple of nights to review items on the list.

New Legal representation is being considered due to conflict of interest issues. More research will be done to see if there are more local firms available.

Skinner motioned to hire Adam Koester to do an initial design revision on the City website. Future management review can be evaluated after that initial revision. Tisdale seconded the motion. Ayes, 4; Nays, 0, Abstain - Koester. Motion carried.

Referral of Proposed Zoning Amendment to the Planning and Zoning Commission. "Certain amendments to the zoning regulations have been under informal discussion by the city's administration, various members of the community and the city attorney. According to City Code Section 165.71, all amendments to the zoning regulations must be commenced with the Zoning Commission that must then hold a public hearing and publish notice of the same.

Is there a motion to refer this matter to the zoning commission for consideration, a public hearing and a recommendation to the council? Motion by Tisdale; Second by Murrell; Any discussion? None. Roll call: Ayes: Koester, Tisdale, Murrell, Perisho and Skinner. The motion carried. "The City Clerk is directed to schedule a meeting of the Zoning Commission for Monday evening, November 25, 2019 and publish notice of the same as required by City Code Section 165.71. The City attorney is directed to timely draft the notice to be published and submit the same to the Clerk, timely prepare the proposed amendments and deliver the same to the City Clerk for distribution and be personally present at the Commission Hearing on November 25 to answer any questions from the commissioners and the public."

Old Business: Delinquent water bills. 6 letters will be sent out this month.

NESCO Medical Board- The financial arrangement for the Clinic was discussed. A ledger account will be used for the profit of the clinic and these funds can be used for the betterment of the clinic and the community. The City of Zearing is responsible should there be a loss of up to \$30,000. This "risk" was taken to provide the community of Zearing and the surrounding communities with a medical clinic. It was discussed that funds in the donation account may be considered for use to purchase the new Federally required radios.

Fire and EMS radios – an award of \$2000 was received from the Story County Economic Development Group's Project Funds. Additional funding is being researched. Story Comm is estimating the project cost to be between \$11-\$12 million for the County. The Board of Supervisor's is implementing a \$3 million dollar GO Bond.

Sidewalk improvement plan – Plan to make improvements in phases.

Planning & Zoning – Tisdale motioned to approve building permit for Ashlyn Hildreth – 311 N Olive – Fence. Skinner seconded the motion. Ayes, 5, Nays,0. Motion Carried.

Superintendent report: Lagoons have been drained. Ordered the pick-up sander- \$6595.00; Ordered broom brush - \$3000.00. A new bucket for the skid loader would be \$2200.00 to \$2500.00. A bucket with a cutting blade would be \$1419.00. Hawkeye Truck Equipment will be contacted tomorrow for a new blade.

Clerk Report – Attended a Water Finance Meeting, SCEDG Meeting and working on grants for the community.

Council Reports – Skinner explained a proposal to place an outdoor ice rink in the park. This has been submitted to the Park Board for consideration. Possible location would be on the tennis court in the East Park.

Mayor Report – The election is over, the past few weeks have been difficult. The Mayor reassured his Council that issues in the City will be brought to the City Council to be discussed, even if the Ordinances give him "permission" to handle it on his own. He wants the City to be run by the elected Council members.

Next Regular City Council will be held on Monday, December 9, 2019 at 7 PM, at City Hall.

Tisdale motioned at 8:47 PM to adjourn meeting. Murrell seconded the motion. Ayes, 5; Nays 0. Motion carried.

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Martin Herr, Mayor of Zearing

Attested:

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Karen Davis, City Clerk of Zearing, Iowa