

**MINUTES OF THE REGULAR MEETING
ZEARING CITY COUNCIL
ZEARING, IOWA
JULY 12 , 2021**

7:00 PM Mayor Reed called the meeting to order and roll call was taken; Present: Perisho, Obrecht, Skinner, and Murrell. Absent; Tisdale.

Obrecht motioned to approve the agenda. Skinner seconded the motion. Motion carried.

Skinner motioned to approve the minutes from the June 14, 2021 meeting. Obrecht seconded. Motion carried.

Skinner motioned to pay the claims from June 14, 2021 to July 12, 2021. Murrell seconded the motion. Motion carried.

| CLAIMS REPORT | | |
|-------------------------------|------------------------------|-----------|
| VENDOR | REFERENCE | AMOUNT |
| AG SOURCE LABORATORIES | LAB WORK | 25.5 |
| ALLIANT ENERGY | ELECTRICITY | 2,536.09 |
| BOUND TREE MEDICAL, LLC. | PUBLIC SAFETY | 336.65 |
| BROWN SUPPLY CO. | MANHOLE LID | 108 |
| CARDMEMBER SERVICE | SUPPLIES | 2,850.10 |
| AMES, CITY OF | LANDFILL FEES | 2,908.50 |
| ZEARING, CITY OF | ADDL HEALTH DED | 64.84 |
| DENTONS DAVIS BROWN PC | LEGAL | 392 |
| DDM ELECTRIC INC. | REPAIRS | 2,934.71 |
| ELECTRIC PUMP | LIFT STATION REPAIRS | 4,527.30 |
| HALL BACKHOE & TRENCHING | SEWER/STORM SEWER/ST. REPAIR | 18,605.39 |
| HOKEL MACHINE SUPPLY | SUPPLIES | 16.45 |
| IMWCA | WORK COMP PREMIUM | 4,666.00 |
| INTERNAL REVENUE SERVICES | FED/FICA TAX | 2,003.48 |
| IOWA REGIONAL UTILITIES ASSOC | WATER PURCHASE | 4,795.51 |
| I P E R S COLLECTIONS | IPERS | 1,160.54 |
| J&T PLUMBING & HEATING | REPAIRS | 154.81 |
| BAILEY SERVICE, LLC | GARBAGE SERVICE | 4,786.00 |
| JOHNSON SALES & SERVICE | PARTS | 132.96 |
| KAREN DAVIS | REIMBURSEMENTS | 550 |
| KATHY TISDALE | PARK SUPPLIES | 142.17 |
| KEY COOPERATIVE | SUPPLIES | 148 |
| LISA OBRECHT | CAN SUPPLIES | 67 |
| MAGUIRE IRON, INC. | CONTRACT | 10,173.31 |
| MARCO | COPIER | 408.98 |
| MARTIN'S FLAG CO., INC. | FLAGS | 166.87 |
| MINERVA VALLEY TELEPHONE | TELEPHONE | 298.99 |
| PEOPLE | SUBSCRIPTION | 118.26 |
| R.L. GOOD OIL CO. | FUEL | 218.4 |
| RACOM CORPORATION | CONTRACT | 385.56 |
| ROTO ROOTER | REPAIRS | 514.7 |

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|--------------------------|---------------------|-----------|
| SONSHINE FARMS | LIBRARY PLANTS | 42.5 |
| STAPLES | SUPPLIES | 305.38 |
| STAR EQUIPMENT | PARTS | 243.19 |
| STORY COUNTY TREASURER | 3RD QUARTER PAYMENT | 8,605.01 |
| TIM ADAMS | REIMBURSEMENT | 73 |
| US BANK | COPIER | 557.98 |
| VAN WALL EQUIPMENT | PARTS | 33.4 |
| WELLMARK BC/BS | INSURANCE | 3,549.75 |
| WILLIAM BLACK | CELL REIMBURSEMENTS | 50 |
| Accounts Payable Total | | 79,657.28 |
| Payroll Checks | | 6,854.25 |
| ***** REPORT TOTAL ***** | | 86,511.53 |
| GENERAL | | 45,456.66 |
| ROAD USE TAX | | 7,228.21 |
| EMPLOYEE BENEFIT | | 3,549.75 |
| WATER | | 18,381.63 |
| SEWER | | 11,787.28 |
| STORM SEWER | | 108 |
| TOTAL FUNDS | | 86,511.53 |

Sheriff's Report –None

Open Forum – Old hardware store looks great. Still discussing annexation of Key with many options available. There was a request to put the agenda on the Zearing website. City Hall clerks will be taking care of that as soon as it is available. Federal funds that are coming to the city will be used for infrastructure as we have a plan in place already and started using the funds for televising for our sanitary sewer systems.

NB: Jess Cabanaw was present to ask permission to close Main Street at 4pm Saturday July 24th to 4am Sunday July 25th for the street dance during Zearing Days.

Murrell motioned to close the street and Obrecht second. Motion carried.

For the Pearl Street Bridge Up-date they are hopefully going to be starting this week. They have the crane set up and are ready for the workers. They are going to re-route the storm sewer.

Karen and Nicole were asked to put written complaint forms, for Zearing residents, in the post office. Karen and Nicole will assess the complaint and prioritize whether they act on it or bring it to counsel. City Clerk's can fill out the complaint forms.

Communication was brought up when it came to being able to run smoothly as a city entity. We need to make sure we have receipts and invoices to be able to do our monthly claims on time for our monthly meetings.

OB: With 102/106 E Main we are moving forward to seeding the property and will start the process 657A.

Delinquent water bills are 10 and that is with normal repeat offenders.

Planning and Zoning: One fence permit

Superintendent's Report: Has been cleaning for Zearing Days. Stalls are not in the bathrooms and bathrooms need painted. The stage at the park needs repaired or removed. Bill needs to get with Park Board about that.

The tree holes have been filled and seeded. Seeded all the trench holes and got the volleyball court all set up. Bobcat is up and running. There will be a street sweep before the parade for Zearing Days.

Clerk Report - Still working on FEMA and did a survey today about how the process has been. Insurance is ongoing because with estimates we need invoices and receipts to get the funds. Need the invoices for the pharmacy's roof. Still having software issues but we have been able to email and contact the same individuals when we have needed assistance. Quarterly reports have been done. With the American Rescue Plan Karen has met with engineers and created a plan which now will not be a cost to the city for a plan to be created for us. She has been working with contractors on who is working where and what is being needed. Most of the jetting is done with the sanitary sewer. CIT has about 8 lines that still need to be cleaned and we have been in contact with them about how quickly we can get them in here and get it fixed.

Mayor Report – Moving forward we all need to talk and work together.

Council Member Reports- Obrecht wants revenue information added with the claims list. Discussion of the clerk's additional stipend will be put on the next agenda. Perisho reported that both apartments are rented and a business has shown interest in a commercial space. Story County Conservation is looking at redoing the east campgrounds at Dakins Lake, adding a boat dock by the boat ramp and Cabins will be considered when funding is available. Planned Zearing Days events were discussed. Help will still be needed for the weekend. Possible areas of clean-up that are still needed were discussed also, as well as the safety concerns for during the parade and fireworks. Mosquito spaying was mentioned. The mosquito fogger needs to be calibrated as well as a commercial pesticide license must be obtained. Devin will be assisting with the garbage collection over the weekend as well.

Next regular meeting will be on August 9, 2021 at 7:00 PM at City Hall.

Murrell motioned at 8:07 PM to adjourn meeting. Obrecht seconded the motion. Motion carried.

Tim Reed, Mayor of Zearing, Iowa

Attested:

Karen Davis, City Clerk of Zearing, Iowa