

**MINUTES OF THE REGULAR MEETING  
ZEARING CITY COUNCIL  
ZEARING, IOWA  
July 13, 2020**

Due to the COVID-19 crisis, the City of Zearing will be holding this city council meeting electronically via a conference call. If you would like to participate, before the meeting start time, you must call: Dial-in number (US): (701) 802-5090, Access code: 505133#, International dial-in numbers: <https://fcdl.in/i/zearing>, Online meeting ID: zearing, Join the online meeting: <https://join.freeconferencecall.com/zearing>, For additional assistance connecting to the meeting text "Help" to the Dial-In number above. Message and data rates may apply.

7:00 PM Mayor Pro Tem Perisho called the meeting to order and roll call was taken; Present: Skinner, Murrell, Obrecht, Tisdale and Perisho.

Murrell motioned to approve the agenda. Skinner seconded the motion. Motion carried.

Skinner and Obrecht noted underlined corrections to the meeting minutes as follows: IPIB Resolution - Special Meeting – The details about how to document the Resolution. Then set a meeting.; Council Members Conduct – Tisdale stated that a Council member is voted in by the town. Murrell motioned to approve the minutes with these corrections. Obrecht seconded. Motion carried.

Murrell motioned to pay the claims from June 9, 2020 to July 13, 2020. Skinner seconded the motion. Motion carried.

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
AG SOURCE LABORATORIES	LAB WORK	12
ALLIANT ENERGY	ELECTRIC	2,091.97
AMES TRIBUNE	NEWSPAPER	225
CARDMEMBER SERVICE	SUPPLIES	937.02
CHILD SUPPORT COLLECTION SERVI	CHILD SUPPORT	572.3
ZEARING, CITY OF	ADDL HEALTH DED	97.08
DAVISBROWN LAW FIRM	LEGAL FEES	1,061.00
DES MOINES REGISTER	NEWSPAPER	216
GANNETT	PUBLICATIONS	891.45
HALL BACKHOE & TRENCHING	SEWER/WATER CONNECTION	21,915.42
HELGELAND CARPENTRY	PLEXIGLASS - CITY HALL	145.96
INNOVATIVE AG SERVICES	PROPANE	518.89
INTERNAL REVENUE SERVICES	FED/FICA TAX	3,016.81
IOWA DEPT OF NATURAL RESOURCES	WATER SUPPLY FEE	68.98
IOWA LEAGUE OF CITIES	DUES	572
IOWA ONE CALL	LOCATES	21.7
IOWA REGIONAL UTILITIES ASSOC	WATER PURCHASE	4,340.56
I P E R S COLLECTIONS	IPERS	1,877.94
ISAIAH TEXEIRA	MILEAGE	531.3
J&T PLUMBING & HEATING	PARK REPAIRS	169.23
BAILEY SERVICE, LLC	GARBAGE SERVICE	4,711.00

KAREN DAVIS	CELL REIMBURSEMENT	50
KEY COOPERATIVE	SUPPLIES	72.72
KS STATEBANK	GEHL LOADER LEASE	3,000.00
KYLE CHITTY	CELL REIMBURSEMENT	50
MARCO	COPIER	419.34
MAX'S AUTO REPAIR	REPAIRS	54.5
MENARDS - AMES	SUPPLIES	192.4
MINERVA VALLEY TELEPHONE	TELEPHONE	351.74
NESSA, INC.	SUPPLIES	19.33
NEVADA HARDWARE	SUPPLIES	272.88
PORTABLE PROS	PORT A POTTY	85
RACOM CORPORATION	WIRING HARNESS	362.5
SANDY PERISHO	FLOWER REIMBURSEMENT	79.14
STAPLES	SUPPLIES	199.61
STORY COUNTY TREASURER	LAW ENFORCEMENT	8,605.01
TIM ADAMS	SUPPLIES	192.98
TREASURER- STATE OF IOWA	STATE TAX	816
TURNER SERVICE	VALVE EXERCISE	604
US BANK	COPIER	734.92
VAN WALL EQUIPMENT	REPAIRS	379.3
WELLMARK BC/BS	INSURANCE	2,514.54
WHEELER AUTO PARTS	SUPPLIES	58.08
Accounts Payable Total		63,107.60
Payroll Checks		7,312.55
***** REPORT TOTAL *****		70,420.15
GENERAL		32,083.77
ROAD USE TAX		1,000.00
EMPLOYEE BENEFIT		2,514.54
WATER		16,838.53
SEWER		17,983.31
TOTAL FUNDS		70,420.15

Sheriff's Report – none.

Open Forum – Jerry Peck expressed his concerns with how the Board of Adjustments meeting was conducted. Ultimately his request was for the Council to remove Gene Johnson from the BOA. He may also file another complaint because Peck doesn't think the meeting was run legally. Julie Jeffries requested the City look into a new phone system to hold the meetings electronically/telephone. Richard Schnormeier commented about the microphone from the BOA meeting. Schnormeier also commented about the job that Kyle Chitty is doing and glad about the lease of the end loader for Chitty to do his work.

NB: Murrell motioned to fill the vacant Mayor position by Council Appointment at the Regular Meeting on August 10, 2020. Tisdale seconded the motion. Motion carried. Notices will be posted tomorrow.

Obrecht had questions about who decided that property letters would be sent out and what the wording of those letters was as she was unaware they were going to be sent. Skinner explained the nuisance template that was used from the Ordinance book. Obrecht requested a copy of those names and letters that were sent. Copies will be sent to Obrecht after the meeting.

Tisdale motioned to approve Resolution 2020-710 for the sale of City lots at 202 W Main and 101 N Pine. Obrecht seconded the motion. Roll Call vote was taken. Ayes- Skinner, Murrell, Obrecht, Tisdale and Perisho.

IPIB Training will be held on August 10, 2020 at 5:00 PM at City Hall.

Skinner motioned to approve and support submitting the Story County Housing Trust Rehabilitation Application. Murrell seconded the motion. Motion carried.

Superintendent Chitty explained that there have been requests to place a culvert at the end of the alley to access Cleveland Ave. After discussion, Chitty was asked to see what options would be available to make the alley accessible.

Chitty asked about looking into trading the pick-up and snowblade. Several questions were asked about timing of vehicle replacements and how to afford new vehicle. Murrell suggested to make any repairs and use the current vehicle.

108 E Main Options. Item was placed on the agenda before 4 applications were out for renting the apartment. Perisho discussed the options of how the building could be sold or rented in the future. Skinner and Perisho have met with Brenda Dryer to investigate economic development process for the commercial spaces. General agreement was to continue with the rental of the apartments and continue to look at incentives for the commercial spaces.

102 and 104 West Main St. options. In conversation with Brenda Dryer, the exterior needs addressed to open the sidewalks around the building. The buildings will need further attention whether that is refurbishing or removal. There may be further options to look at for some of the work that needs to be done. There are numerous options to look at. The first priority should be to try to get the sidewalks open. Perhaps get bids to determine what the next steps are for the buildings. Contacting Wayne Blessing for possible resources for tuck pointing and /or brick work. Work on estimates for the buildings and try to make a decision from there.

Old Business: Delinquent water bills. No shut off at this time. 6 water letters will be sent out this month.

City Sidewalks – Requests have been made for bids but none of them have been received at this time. McLoud's sidewalk was discussed. Skinner stated that he would talk with the property owners about their plans in person.

Pearl Street Bridge Update – Bid letting is set for October 2020.

Nuisance Properties Update – 6 letters were sent out. Rick Reed's attorney sent a letter asking for clarification on what needed to be cleaned up on his property. Clerk and Superintendent will work together to provide a reply to the letter.

Planning and Zoning – Tisdale motioned to approve Hanson – fence, Dougan – fence, Murrell – concrete, Price – garage. Perisho seconded the motion. Motion carried.

Superintendent report: Spraying and trimming. Mowing has slowed down with the dry weather. Cleaning in the office and shop. 2 roll offs have been filled and another could be used. Been moving rock piles and Burn pile is under control. Hall's will be looking at the hole that is forming on North Pearl from an old metal culvert.

Clerk Report – Working with County for the filling the vacant Mayor's position. Working with attorney on sale of 202 W Main as well as completing the transfer of the water tower lot. Completing the quarterly reports before the end of the month. Working with different boards to make plans for any reopening due to COVID. The Park board will be placing horseshoe pits in the Parks. 2 in the East Park and 1 in the South Park. School

demolition is moving forward. Abatement is completed. Demolition timeline will be set. 3 ornamental items from the building will be saved as well as 2 pallets of bricks.

Mayor Report – none.

Council member report – COVID 19 Updates for the City Facilities maybe able to be placed on the website. Have the resources available for the community once they are prepared. Council members may need to assist with this and the newsletter being able to be restarted. There are many items that the Council will need to assist with during this time of the pandemic.

Next regular meeting will be on August 10, 2020 at 7:00 PM at City Hall.

Open regular meeting ended at 8:26 pm.

Closed session began at 8:34 pm.

Obrecht motioned to return to Open session at 10:21 pm. Tisdale seconded the motion. Motion Carried.

Skinner motioned to increase City Clerk Davis' wage by \$0.75 per hour. Obrecht second the motion. Roll Call vote was taken. Ayes – Skinner, Obrecht, Perisho. Nays – Murrell and Tisdale. Motion carried.

Obrecht motioned to increase City Superintendent Chitty's wage by \$1.50. Motion died for a lack of a second. Obrecht motioned to increase City Superintendent Chitty's wage by \$1.25. Murrell seconded the motion. Roll Call vote was taken. Ayes – Skinner, Murrell, Obrecht, Perisho. Nays – Murrell and Tisdale. Motion carried.

Special meeting at 5 pm on August 10, 2020 PM at City Hall.

Next regular meeting will be on August 10, 2020 at 7:00 PM at City Hall.

Murrell motioned at 10:25 PM to adjourn meeting. Tisdale seconded the motion. Motion carried.

---

Sandy Perisho, Mayor Pro-Tempore of Zearing

Attested:

---

Karen Davis, City Clerk of Zearing, Iowa