

**MINUTES OF THE REGULAR MEETING
ZEARING CITY COUNCIL
ZEARING, IOWA
December 14, 2021**

7:00 PM Mayor Reed called the meeting to order and roll call was taken; Present: Murrell, Perisho, Skinner and Tisdale. Obrecht at 7:10pm.

Tisdale motioned to approve the agenda. Skinner seconded the motion. Motion carried.

Tisdale motioned to approve the minutes from the Meeting on November 8, 2021. Murrell seconded. Motion carried.

Tisdale motioned to pay the claims from November 9, 2021 to December 14, 2021 to. Skinner seconded the motion. Motion carried.

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
AG SOURCE LABORATORIES	LAB WORK	25.5
ALLIANT ENERGY	ELECTRICITY	2,789.94
BRET HARRIS	REPRINT - REIMBURSEMENT	131.61
CARDMEMBER SERVICE	SUPPLIES	3,272.23
ZEARING, CITY OF	ADDL HEALTH DED	64.84
CUMMINS SALES AND SERVICE	SERVICE - INSPECTION	664.64
DAVE TISDALE	REIMBURSEMENT - LIGHTS	180.13
DENTONS DAVIS BROWN PC	LEGAL	318
DDM ELECTRIC INC.	REPAIRS	197.38
GANNETT	PUBLICATIONS	154.31
HIGHTIDE TECHNOLOGIES	ANNUAL FEES	540
INNOVATIVE AG SERVICES	PROPANE	724.62
INTERNAL REVENUE SERVICES	FED/FICA TAX	1,776.78
IOWA FINANCE AUTHORITY	INTEREST	12,670.00
IOWA PUMP WORKS	SERVICE AGREEMENT	583
IOWA REGIONAL UTILITIES ASSOC	WATER PURCHASE	2,679.15
IOWA RURAL WATER ASSOC.	MEMBERSHIP	225
I P E R S COLLECTIONS	IPERS	1,275.64
BAILEY SERVICE, LLC	GARBAGE SERVICE	5,100.00
KAREN DAVIS	CELL REIMBURSEMENT	50
MARCO	COPIER	510.43
MARLIN BEARD	SOUTH BATHROOM	500
MID AMERICA BOOKS	BOOKS	241.39
MINERVA VALLEY TELEPHONE	TELEPHONE	310.49
NEVADA MONUMENT CO.	FLAGPOLES - DERECHO	5,300.00
RACOM CORPORATION	RADIOS	385.56
SARA ABRAMS	REIMBURSEMENT - SUPPLIES	60.17
SERVICE TECH OF CENTRAL IA	HYDRANT REPAIRS	1,800.95
STAPLES	SUPPLIES	156.33

STORY COUNTY AUDITOR	ELECTION FEES	754.37
TIM ADAMS	REIMBURSEMENT	73
US BANK	COPIER	985.33
WELLMARK BC/BS	INSURANCE	1,778.97
WHEELER AUTO PARTS	SUPPLIES	34.58
WILLIAM BLACK	CELL REIMBURSEMENT	50
Accounts Payable Total		46,364.34
Payroll Checks		6,746.62
***** REPORT TOTAL *****		53,110.96
GENERAL		26,851.84
ROAD USE TAX		673.08
EMPLOYEE BENEFIT		1,778.97
WATER		7,113.45
SEWER		16,693.62
TOTAL FUNDS		53,110.96

Sheriff's Report – none.

Open Forum – A question was asked about the surveyors in town, they are just doing general surveying. Kevin Schlesky expressed his concerns with the building permit at N Elm. A licensed surveyor, licensed engineer, site plans need to be submitted, setbacks and right of way needed to comply and water flow patterns need to be addressed.

NB: Cara Key was present to answer any questions about the business she would like to open in the commercial space at 106 E Main. She is a massage therapist and wants to help serve the community and veterans. Skinner motioned to lease the commercial space at 106 E Main Unit A. Perisho seconded the motion. Motion carried.

The apartment at 106 E Main Unit B was discussed. Tisdale motioned to serve a 7-day Notice for Noncompliance from the attorney. Murrell seconded the motion. Motion carried.

Tisdale motioned to reduce the sale price of 108 E Main to \$150,000.00. Skinner seconded the motion. Motion carried.

The Property Re-zoning Request from Jerry Peck was discussed. Tisdale motioned to not extend the permits and resubmit them to Planning and Zoning. Perisho seconded the motion. Ayes: Tisdale, Murrell, Skinner and Perisho. Nay: Obrecht. Motion carried.

The vacation of the alley for Jerry Peck was discussed. City Attorney informed the City that the process and procedures were not properly followed for this transaction. Skinner motioned to restart the process so that the City Attorney can proceed correctly with the transaction. Tisdale seconded the motion. Motion carried.

Mid-Iowa Planning Alliance sent an invitation to join the 7-county alliance. Membership provides Professional planning, programming and technical assistance. Dues for joining are \$99 for the first 15 months. Perisho motioned to approve Resolution #1214-2021 to join the MIPA Community Development program. Tisdale seconded the motion. Roll Call vote was taken: Ayes: Murrell, Skinner Perisho, Obrecht and Tisdale. Motion carried.

Perisho motioned to approve the appointment of Bret Harris to the Park and Rec Board. Tisdale seconded the motion. Motion carried.

Obrecht motioned to approve the appointment of Cheyenne Berry to the Planning & Zoning Board. Perisho seconded the motion. Motion carried. The topic of Zoning Administrator was then discussed. Due to a 5-year term limit and Council approval needed to continue on the board, the topic of Planning and Zoning administrator was tabled until the next meeting. A possible special meeting could be scheduled as well.

OB: Delinquent water bills. 11 letters were sent out this month.

Equipment for using Call-in number. Obrecht presented information from Roland for the equipment that they use.

TIF Districting. Council would like to have attorney available for the next meeting to answer questions that may come up as the city sets up a TIF District in Zearing.

The property at 315 N. Elm St. – Hill hopes to have the property transferred and begin cleaning up in the April to May area. Can check on progress in March.

Planning and Zoning – none

Superintendent report: Replace the 2 disposals and the faucet in the Dakins Center. Winter equipment is ready and salt/sand mix was ordered. Lift Station has been repaired. Contract with Iowa Pump Works has been signed and pump#3 will be repaired. Talking with Shane at CIT to establish a service contract for the Lift Station cleaning. Checked City Hall furnace and had Cochran Htg & Clg. repair it.

Clerk Report – Have been watching webinars for APRA Funds and year end software procedures. Budget – Departments have until December 31 to turn in a budget or they will receive that same funding amounts as last year. All Counties have until January 1 to certify individual county taxes. Façade Grant is being applied for from the Board of Supervisors. Holiday dates that City Hall will be closed are: Dec. 24th, Dec. 27th and Dec 31st. EMS is also raising funds for a Lucas Device. Parttime clerk applications will be taken until January 6th.

Mayor Report – Awaiting a 2nd bid from a contractor for the area behind the Medical Clinic. This would be installing a retaining wall, removing trees and pouring additional concrete to create a more useable area behind the clinic. This will also stop the ground erosion from the hillside up to the alley.

Council Member Reports: Ice Fishing Derby will be on February 12th this year. Firemen’s Sandwich Day will be on Friday, February 4th. Carry out will be the only option this year, Curbside pick-up.

Next regular meeting will be on February 14, 2022 at 7:00 PM at City Hall.

Murrell motioned at 8:37 PM to adjourn meeting. Tisdale seconded the motion. Motion carried.

Tim Reed, Mayor of Zearing, Iowa

Attested:

Karen Davis, City Clerk of Zearing, Iowa