

**MINUTES OF THE REGULAR MEETING  
ZEARING CITY COUNCIL  
ZEARING, IOWA  
December 15, 2020**

7:00 PM Mayor Reed called the meeting to order and roll call was taken; Present: Tisdale, Obrecht, Perisho, Skinner and Murrell.

Tisdale motioned to approve the agenda. Skinner seconded the motion. Motion carried.

Tisdale motioned to approve the November 9, 2020 Minutes. Murrell seconded. Motion carried.

Perisho motioned to pay the claims from November 10, 2020 to December 15, 2020. Obrecht seconded the motion. Motion carried.

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
AG SOURCE LABORATORIES	LAB WORK	274.5
ALLIANT ENERGY	ELECTRIC	2,471.63
AMY KOHLWES	AFFIDAVIT OPERATOR	600
BOLTEN & MENK	PEARL ST BRIDGE	7,502.50
CAPITAL CITY EQUIPMENT	DERECHO REPAIRS	7,677.06
CENTRAL IOWA TELEVISIONING	PIT CLEANING	1,500.00
CARDMEMBER SERVICE	SUPPLIES	2,004.65
AMES, CITY OF	LANDFILL FEES	2,908.50
ZEARING, CITY OF	ADDL HEALTH DED	64.84
CUMMINS SALES AND SERVICE	GENERATOR MAINTENANCE	642.17
DAVISBROWN LAW FIRM	LEGAL FEES	114
DDM ELECTRIC INC.	LIBRARY LIGHTING	122.45
DEMCO	LIBRARY SUPPLIES	199.95
KIM FARIS	HAULING ROCK	229.65
GEHRKE QUARRIES, INC.	ROCK	352.13
HIGHTIDE TECHNOLOGIES	SOFTWARE	540
INNOVATIVE AG SERVICES	PROPANE	588.21
INTERNAL REVENUE SERVICES	FED/FICA TAX	935.69
IOWA FINANCE AUTHORITY	SRF LOAN INTEREST	13,221.25
IOWA REGIONAL UTILITIES ASSOC	WATER PURCHASE	3,211.61
IOWA RURAL WATER ASSOC.	MEMBERSHIP DUES	225
I P E R S COLLECTIONS	IPERS	676.29
BAILEY SERVICE, LLC	GARBAGE SERVICE	4,726.00
JKT CONSTRUCTION	SIDEWALK REPLACEMENT	2,500.00
JOHNSON SALES & SERVICE	DERECHO RENTAL	1,449.00
KAREN DAVIS	2 MO. COMPENSATION	800
KENNY DAVIS	CITY MAINTENANCE	705
KS STATEBANK	GEHL LOADER LEASE	3,000.00
MARCO	COPIER	433.53
MARLIN BEARD	REPAIRS AT 107 W MAIN	317
MAX DUNLAP	DERECHO RENTAL	5,070.00

MINERVA VALLEY TELEPHONE	TELEPHONE	475.69
PLUNKETT'S PEST CONTROL	PEST CONTROL	217.47
PORTABLE PROS	PORTA POTTIES	230
R.L. GOOD OIL CO.	DERECHO RENTAL	11,220.00
RYAN REED	DERECHO RENTAL	3,450.00
STAPLES	SUPPLIES	154.44
TIM ADAMS	subscriptions	657.51
US BANK	COPIER	564.87
VAN WALL EQUIPMENT	GATOR DRIVE SHIFT REPAIR	866.34
WELLMARK BC/BS	HEALTH INSURANCE	1,771.00
Accounts Payable Total		84,669.93
Payroll Checks		3,568.67
***** REPORT TOTAL *****		88,238.60
GENERAL		59,923.36
ROAD USE TAX		1,000.00
EMPLOYEE BENEFIT		1,771.00
WATER		6,479.16
SEWER		19,065.08
TOTAL FUNDS		88,238.60

Sheriff's Report – None.

Open Forum – Question was asked about the old Hardware Store. This is an upcoming agenda item.

NB: 108 E Main Apt. B. Request has been made by the tenant to inquire about the termination of the lease and the rental fees. She is looking at two apartment options and would like to know how the Council would like to handle the situation. It was discussed that the lease may not be just broken without any payment until July. After discussion, Obrecht motioned to send a certified letter giving a 30-day notice that will be written by the attorney after they review the current lease agreement. Perisho seconded the motion. Motion carried.

Obrecht motioned to approve the Dram/Liquor License for Carol Annie's Saloon. Perisho seconded the motion. Motion carried.

Obrecht motioned to post the assistant City clerk job position in town and on the City Facebook page as well as website for at least the required 10 days. Murrell seconded the motion. Motion carried.

Tisdale motioned that the owner of 102 E Main St. be sent a 30-day notice from the attorney for clean-up of the property. Skinner seconded the motion. Motion carried. Conversation was then shifted to the lot at 106 N. Center St. That is also owned by the same individual. A portable structure was haphazardly placed on the property. It is in violation of several City Ordinances. Skinner motioned to call the Attorney and have citations issued by the Sheriff's Office if the structure is not removed from the property. Murrell seconded the motion. Motion carried.

OB Delinquent water bills. 10 Letters will be sent out this month. A lien may need to be accessed to a property if payment is not able to be made.

Pearl Street Bridge Update – Paperwork has been signed with the DOT for the bid letting process for the bridge.

Nuisance Properties Update –317 N. Elm St. would like to have a zoning change to Light Industrial. A property on North Pearl needs to be notified about the junk vehicles. There are 2 properties on South Center that will need to be monitored for clean-up.

P & Z – none.

Superintendent Report – First snow removal seems to have gone okay, just need to widen a few streets. Roads scraped well and will be working on removing the big piles. Black asked about fire extinguishers, smoke alarms and CO2 detectors at 108 E Main St. He will be getting the Bobcat maintenance done this week. Suggested buying a yellow PPE vest for the water meter reading person.

Clerk Report – Have been working with Bill – many repairs have been made: drive shaft in the gator, new tires and alignment to the pick-up, flow meter for the lift station has been ordered and work has begun with the DNR to get things back on track. FEMA COVID funds will be received by the City (\$12, 311.08) and FEMA for the Derecho is ongoing. Nick Sorensen asked if the City would be interested in annexation of the new Key Coop location. The Zearing economic survey has received 55 answers at this time, which is about 10%.

Mayor Report – CIT jetted the sewer line from Main St and up part of Pine Street. The Section was almost completely blocked. CIT also cleaned the basket at the lift station. It appeared to have not been cleaned in a couple years and was dangerously close to beginning to back up into the pumps. We are now on a yearly schedule for cleaning. We will also need to take a count of how many risers we may need for the storm sewers and sewers as well.

Council Member Reports – None.

Next regular meeting will be on January 11, 2021 at 7:00 PM at City Hall.

Tisdale motioned at 8:13 PM to adjourn meeting. Murrell seconded the motion. Motion carried.

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Tim Reed, Mayor of Zearing, Iowa

Attested:

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Karen Davis, City Clerk of Zearing, Iowa